




## PURCHASING DEPARTMENT

Madison County Board of Supervisors  
146 West Center Street  
Canton, MS 39046 / 601-855-5534  
[kesha.buckner@madison-co.com](mailto:kesha.buckner@madison-co.com)

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**To:** Board of Supervisors  
**From:** Kesha Buckner, Purchasing Clerk   
**Subject:** Authority to Purchase Press-and-Seal Forms for Constables

State law requires prior board approval for expenditures for constables, except for those items the county is required by law to furnish. The required items are: (1) two official duty uniforms, (2) a blue light, (3) vehicle identification emblems, and (4) certain required training.

Constable Brad Harbour has requested that I order 8,000 press-and-seal forms for the mail outs the constables used to collect unpaid fines. The cost would be approximately \$1,136.00 plus freight of \$155.00.